

## **Water Connection Procedure for Enterprises**

### **Procedure steps to be taken to submit online application :-**

Step-1. Any enterprise/corporate body shall apply online for new water connection at his premises by filing up the application form available on the portal <http://swcs.rajasthan.gov.in>. The applicant shall upload scanned copies in PDF/JPEG/JPG/PNG/BMP file format (max. size 1 MB) of following three documents for verification using their digital signature certificates:

(A1) Self attested true copy of ownership of premises or land such as Allotment letter/Sale Deed/Patta/Agreement (registered or non-registered).

or

'No Objection' certificate from the owner of the building or land for the water connection in case the applicant is a tenant/lessee and copy of tenancy/lease agreement.

(A2) Existing/proposed building plan clearly showing total built up area of building.

Step-2. Online application, received in accordance with Step-1, shall be processed by the Superintending Engineer and will arrange for survey of the site by Assistant/Junior Engineer concerned to assess feasibility of the distribution network for new water connection. Outcome of feasibility report shall be informed to the applicant within 4 working days from the date of submission of online application. Detail reasons shall be intimated to applicant for non-feasible connections. For feasible connection, the applicant will also be informed simultaneously about the amounts to be deposited towards (i) Connection charges, (ii) Security Deposit, (iii) One time Charges, (iv) Meter Charges, (v) Fixed Charges, (vi) Outstanding dues of previous connection, (vii) Estimated road cut measurement & amount and (viii) Special Charges. The applicant shall deposit all due amounts online through E-payment.

Tracking facility/monitoring of application is also available on website. The applicant can track/monitor status of application online through website.

Step-3. As soon as all due payments are received as per Step-2, the applicant shall be intimated immediately to 'proceed for pipe fitting'. The applicant shall make his own arrangement for pipe fitting at his own cost at the said premises as per the departmental specifications and drawing. The applicant shall submit a certificate in the prescribed format after completion of pipe fitting. The applicant shall then upload the certificate and photograph of pipe fitting.

Step-4. After online receipt of certificate and photograph of pipe fitting, the water connection shall be released within next 3 working days.

<b>TIME LINE</b>		
<b>S. N.</b>	<b>Action</b>	<b>Time period</b>
1	Feasibility report after receipt of online application	4 working days from date of submission of application
2	(i) Connection charges, (ii) Security Deposit, (iii) One time Charges, (iv) Meter Charges, (v) Fixed Charges, (vi) Outstanding dues of previous connection, (vii) Estimated road cut measurement & amount and (viii) Special Charges	4 working days after receipt of online application for feasible connection (along with feasibility report)
3	Clearance to 'proceed for pipe fitting'	Immediately after receipt of all due payments (system generated)
4	Release of water connection and installation of water meter	Within 3 working days after online submission of certificate and photograph of pipe fitting

Please click on - <http://swcs.rajasthan.gov.in> for filing up application online through single window clearance system (<http://swcs.rajasthan.gov.in> > All services > Public Health Engineering Department)

<b>CONNECTION CHARGES :</b>		
(a) New Water Connection	New Water Connection charges shall be equivalent to onemonth's minimum charges for service connection of relevant size subject to minimum of (i) Non Domestic consumers Rs. 1100/- (ii) Industrial Consumers Rs. 2200/- <b>(Rs. 1100/- For SSI Units)</b>	
(b) Disconnection charges	Disconnection charges will be 50% of new connection charges of respective connection charge.	
(c) Reconnection charges	Reconnection charges will be equal to new connection charges of respective connection charge.	
<b>SECURITY DEPOSIT :</b>		
(a)	Equivalent to three months minimum charges for service connection of relevant size, subject to a minimum of Rs. 550/- for owner of house/Establishment.	
(b)	For other persons such as tenant etc the amount of security deposit will be double of the above subject to a minimum of Rs. 2200/-	
(c)	The Security deposit for temporary connection shall be 1.5 times of the amount calculated as per (a) and (b) above, as applicable.	
<b>ONE TIME CHARGES :</b>		
(a)	One time Charges for a new connection for non domestic connection	Rs. 49.50 per Sq. Mtr. of the total built up area of the building
(b)	One time charges for a new connection for industrial connection	Rs. 82.50 per Sq. Mtr. of the total built up area of the building
<b>FIXED CHARGES :</b>		
(a)	Charges for a new connection for the 'Agreement'	Non judicial Stamp Paper of Rs. 500/-
(b)	Charges for a new connection for the 'Letter of Consent'	Non judicial Stamp Paper of Rs. 50/-
<b>METER CHARGES :</b>		
(a)	Meter Charges	Meter shall be provided by the department and charges shall be as applicable at the time of connection. However, in case meter is not available in the department then applicant shall be requested to procure meter as per departmental specifications from approved vender list. Department shall collect the meter from the applicant.
<b>SPECIAL CHARGES :</b>		
(a)	Special Charges	For laying new pipeline/ up-gradation of existing distribution system/share cost etc. as applicable at the time of connection.

## **List of Documents required for a new water connection:**

### **At the time of submission of Application**

(A1) Self attested true copy of ownership of premises or land such as Allotment letter/ Sale Deed/Patta/ Agreement (registered or nonregistered).

or

'No Objection' certificate from the owner of the building or land for the water connection in case the applicant is a tenant/lessee and copy of tenancy/lease agreement.

(A2) Existing/proposed building plan clearly showing total built up area of building.

(A3) Rain water harvesting structure construction certificate/proof for the premises having land area more than and equal to 300 sq. meter is required.

## **Format for No Objection Certificate**

(If the applicant is a tenant in the premises, where new water connection is required)

This is to certify that I, ... .. (name of owner)  
have no objection for release of a new water connection by PHED to the tenant  
Shri/Smt. ... .. (name of tenant) at the premises  
(address) ... .., being the owner  
of this land/plot.

Signature of owner of land/plot with  
name and address

## Certificate by Applicant

### प्रमाण-पत्र

(पाईप फिटिंग कार्य पूर्ण होने पर, आवेदक द्वारा दिया जाने वाला प्रमाण-पत्र)

दिनांक .....

प्रमाणित किया जाता है कि निम्नांकित भवन/स्थान में नया जल संबंध हेतु पाईप फिटिंग कार्य पूर्ण कर लिया है। फिटिंग का कार्य निम्न प्रकार है:

- |   |  |                             |  |
|---|--|-----------------------------|--|
| 1 | आवेदक का नाम                                     | <input type="text"/>        |  |
| 2 | भवन/स्थान का पूर्ण पता<br>जहाँ जल संबंध लेना है: | <input type="text"/>        |  |
|   |  | <input type="text"/>        |  |
| 3 | एम.डी.पी.ई. पाईप की साईज<br>एवं लंबाई:           | <input type="text"/>        |  |
| 4 | जी.आई. पाईप की साईज                              | <input type="text"/> मि.मी. | 5 जी.आई. पाईप की श्रेणी <input type="text"/> |
| 6 | मीटर सर्विस लाईन की लम्बाई<br>मीटर               | <input type="text"/>        |  |

#### यह भी प्रमाणित किया जाता है कि:-

- (क) एम.डी.पी.ई. पाईप एवं जी.आई.पाईप व स्पेशल्स निर्धारित मानदण्ड के लगाये गये  
(ख) है। सर्विस लाईन की गहराई 0.60 मीटर से कम नहीं है। मीटर स्थल की ऊँचाई  
(ग) भू सतह से 0.30 मीटर से कम नहीं है। मीटर की सुरक्षा के लिये मीटर  
(घ) (च) बाक्स/चैम्बर की व्यवस्था कर दी गयी है। सर्विस लाईन नाली/सीवर मैन होल  
से होकर नहीं जा रही है।  
या, सर्विस लाईन नाली/सीवर मैन होल से होकर जा रही व केसिंग कर दी गई है। यदि हां तो केसिंग  
(छ) की साईज  मि.मी. है। साईट पर पाईप फिटिंग पूर्ण है।

आवेदक के हस्ताक्षर ... ..  
नाम व पता (मोहर)

## **SERVICE CONNECTION SPECIFICATION**

1. A clamp saddle shall be fixed on distribution main. The clamp saddle shall be of wrap around design, wide skirt and wide straps support. The material of construction of the body shall be of a non corrosive material such as engineering plastic (RE/PP) or Stainless Steel or Cast Iron.
2. The design of the saddle body should be such that, the service connection outlet metal insert shall project out towards pipe side and align with the hole drilled on the pipe to ensure positive locking against rocking or creeping on the pipe, as might be caused by vibration, pressure or excessive external loading.
3. Providing required size of HSC brass ferrule with union, make hole by drilling on top of distribution mains, fixing the ferrule making the connection water tight etc., as shown in the drawing.
4. Medium Density Polyethylene pipe (MDPE) SDR-9 Class below ground level and GI pipe (Class B) above ground level shall be used for house service property connection.
5. Meter space shall be provided in the campus that in easily accessible for reading, preferably 1 feet above the ground level.
6. A stop cock with union of suitable size shall be fixed before meter.

# HOUSE SERVICE CONNECTION

